

Ohio Premier Invitational Team Registration Instructions

All teams must complete online registration via your team's GotSport account on or before <u>September 7, 2023</u>. **Uploads must be a single document per item number. Please do not email documents.**

Step 1: Navigate to Registration tab

Instructions for a Coach/Manager account

- 1. Login to GotSport here
- 2. Click on Team Management
- 3. Click on team name
- 4. Select Team Registrations tab and click on 24th Annual OP Invitational
- 5. Select Registration tab and click edit
- 6. Proceed to Step 2

Instructions for a Club Admin account

- 1. Login to GotSport <u>here</u>
- 2. Click on Club Management (left menu)
- 3. Click on Team Registrations
- 4. Under Event, search and select 24th Annual OP Invitational, click Search
- 5. For each team, under Team Registrations, click on team name (top not next to "Team:")
- 6. Select Registration tab and click edit
- 7. Proceed to Step 2

Step 2: Complete Registration section

- 1. Complete name of coach/manager/club administrator completing online registration
- 2. Upload validated team roster*
- 3. Upload validated coach and players cards (including guest player cards, if any)
- 4. Upload guest player roster (form available under <u>Important Links</u>), if any
- 5. Complete acknowledgement of assumption of risk**
- 6. Complete acknowledgement of compliance with <u>Lindsay's Law</u> for players**
- 7. Complete acknowledgement of compliance with <u>Lindsay's Law</u> for coaches**

*Pursuant to <u>tournament rules</u>, changes to a team's roster are permitted up until kickoff of the team's first game. Any changes made to a team's roster after the online registration deadline must be uploaded to GotSport and submitted to <u>OPI-registration@opsoccer.com</u> prior to the team's first game.

**Check box; no upload required.

Failure to comply with the online registration deadline may result of forfeiture of participation.